## Peter KK Lee Undergraduate Scholarships

**Application Form 2017/18**

Please refer to additional notes below, for information and guidance on your application.

**Applicants must have an unconditional offer from Edinburgh Napier University.**

**Peter KK Lee Undergraduate Scholarships**

A limited number of concurrent scholarships are available, based on merit and need, to students from China and Hong Kong, who wish to study full-time undergraduate programmes at Edinburgh Napier University campuses in the UK. Applicants from Hong Kong must be direct year 1 entrants.

Successful applicants will be awarded up to £2,000 per annum, paid directly to the University’s fees office, for the duration of their course. Payments will be made in October of each year and are dependent on passing all required examinations and coursework. The funding will cease immediately if an awarded student withdraws from their course.

Please ensure you complete the application form as fully as possible and return it along with photocopies of all relevant supporting documents.

**Send to: Development & External Relations**

**Edinburgh Napier University**

**Room 5.B.24 Sighthill Campus**

**Sighthill Court**

**Edinburgh**

**EH11 4BN**

development@napier.ac.uk

**Closing Dates**

**The closing dates for applications for the academic year 2017/18**

September 2017 start: **May 31st 2017**
January 2018 start: **November 12th 2017**

**Appeals**The decision of the awarding panel is final. Applicants have no right of appeal.

**PERSONAL DETAILS (PLEASE USE BLOCK CAPITALS)**

Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Forename(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of dependent children \_\_\_\_\_\_\_\_\_

Single / Married / Living with partner / Lone Parent (please circle as appropriate)

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is your accommodation:

Parental Home\_\_\_\_ Privately rented \_\_\_\_\_ Own Home \_\_\_\_\_ Other \_\_\_\_\_ (please tick)

# Details of your current education level:

**Please note that applicants from Hong Kong must be direct year 1 entrants.**

Are you transferring from an Edinburgh Napier University course in China? Yes/No (circle as appropriate)

**If Yes,** please answer the following questions:

What is the name of your current Educational Institution? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What course are you currently studying? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**If No**, please supply the following:

Name of school/last educational establishment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Details of the Programme that you intend to study at Edinburgh Napier University:

Are you coming to start in **1st/2nd/3rd/4th** year? (Delete as appropriate)

Course Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Do you have an unconditional offer?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Major Achievements – Personal or Academic**

**Please provide information about any major achievements - these can be either academic or personal. You may be asked for proof.**

**Personal Statement**

Please write a short personal statement telling us why you think you should be awarded a Peter KK Lee Scholarship and what difference this will make to your studies at Edinburgh Napier. You must also include your reasons for choosing Edinburgh Napier as your preferred place of study.

**FINANCIAL INFORMATION**

Awards will made based on both merit and need. Please ensure you complete the following as accurately as possible.

**Details of other bursaries/grants you expect to receive:**

Have you applied for any additional bursaries or grants? YES/NO

If yes, what is the total amount awarded/ expected for next study session? £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**You must include a photocopy of your award letter(s)**

# Current Financial Position

You must include statements for ALL your bank and/or building society accounts during the **last 3 full months** (up to as near as possible the date of this application). Internet printouts are acceptable. A combination of your latest statements and a printout of your most recent transactions (available over the counter and at no cost from most banks) should be sufficient. Please also include the latest statements received for any accounts not used during this period.

Are you currently in employment? Yes/ No (delete as appropriate)

How much money do you have available for the course you are studying? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source of this fund \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide a copy of your bank account showing these funds.

**MONTHLY BUDGET**

|  |  |
| --- | --- |
| **Monthly Income** | **Monthly Expenditure** |
| Career Development Loan (government fund or employment) | £ | Rent or Mortgage | £ |
| Bursary or Higher Education Grant | £ | Food | £ |
| Supplementary Grants e.g. Scholarship | £ | Gas and/or Electricity | £ |
| Parental Contribution (if appropriate) | £ | Telephone/Mobile Phone | £ |
| Own Salary/Wages | £ | Clothing & Toiletries | £ |
| Partner/Spouse’s Salary/Income | £ | Insurance Payments | £ |
| Housing Benefit | £ | Council Tax | £ |
| Child Support Payments | £ | Child Support Payments | £ |
| State Benefits (please specify) for you or your spouse/partner | £ | Formal Childcare Costs | £ |
| Rent Income from Lodger or Tenant | £ | Books/Course Equipment | £ |
| Pension Income | £ | Social Costs (include membership fees) | £ |
| *Other Income (please specify)* | *£* | Travel to University | £ |
| *£* | Debt Repayments* Credit Cards
* Storecards
* Bank Loans
* Other Loans
 | £ |
| *£* | £ |
| *£* | £ |
| *£* | *£* |
| *£* | Monthly Course Fees | *£* |
| *£* | *Other costs (please specify)* | *£* |
| *£* | *£* |
| ***Total MONTHLY Income*** | ***£*** | ***Total MONTHLY Expenditure*** | ***£*** |

**Additional Financial Statement**

In considering applications, emphasis will be placed on the applicant’s current financial circumstances. This statement is very important as we will also take into account any other personal or family circumstances which might affect your ability to start or continue on your course – such as responsibility for the care of dependants, and/or other personal circumstances which might affect your studies. Please use the box below to provide these details (maximum 500 words).

**Student’s Declaration**

I declare that I have read all sections of this application form and agree and understand the following:

* If my application is successful, no payment(s) will be made to me if I withdraw from my course of study or stop attending classes
* You may check or verify information I have provided to: ensure that it is accurate, prevent or detect crime; produce statistics and protect public funds
* I will be required to repay any monies I may receive where I have made a claim that did not contain all relevant information, was fraudulent, or where a payment has been made in error by the University.
* If I am found to have intentionally given misleading or inaccurate information, the University may take other action against me including disciplinary or court proceedings
* I must inform the scholarship administrator of any changes to my circumstances

I declare that the information I have given on this form is correct and complete to the best of my knowledge and belief.

**Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Edinburgh Napier University is a data controller under the Data Protection Act 1998 (the Act). The personal data you are asked to provide in this application form will be held securely and processed strictly in accordance with the Act to administer all aspects of your application to the Development Trust. We will also compile anonymised statistics and reports for management purposes and for reporting to the Development Trust Board.

Please indicate your consent to the University’s use of your data for these purposes by ticking this box 

**Failure to tick this box means we will be unable to process your application.**