## Ian Kay Scholarship

Application Form 2016/17

ATTACH

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**PERSONAL DETAILS (PLEASE USE BLOCK CAPITALS)**

Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Forename(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_\_\_\_\_\_No. of dependent children (if any) \_\_\_\_\_\_\_\_\_

Single / Married / Living with partner / Lone Parent (please circle as appropriate)

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is your current accommodation:

Parental Home\_\_\_\_ Privately rented \_\_\_\_\_ Own Home \_\_\_\_\_ Other \_\_\_\_\_ (please tick)

# Details of the Higher Education Programme that you will study at Edinburgh Napier University:

Subject and level \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Length of programme (yrs) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Edinburgh Napier Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is your offer of a place conditional or unconditional (please tick as appropriate)

Please state the most recent college or other educational institution attended and the qualification gained

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date when you completed your studies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**FINANCIAL INFORMATION**

**Awards will range in value from £2,000 - £10,000 per annum. To help the committee assess the value of your award, please complete the following as accurately as possible.**

**Additional Bursary/Grants**

Total awarded received or expected for next study session £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You must include a photocopy of your award letter

# Current Financial Position

You must include statements of ALL your bank and/or building society accounts during the **last 3 full months** (up to as near as possible the date of this application). Internet printouts are acceptable. A combination of your latest statements and a printout of your most recent transactions (available over the counter and at no cost from most banks) should be sufficient. Please also include the latest statements received for any accounts not used during this period.

Are you currently in employment? Yes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How much money do you have available for your course of study? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source of these funds \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide a copy of your bank account showing these funds.

**MONTHLY BUDGET**

|  |  |  |  |
| --- | --- | --- | --- |
| **Monthly Income** | | **Monthly Expenditure** | |
| Career Development Loan (government fund or employment) | £ | Rent or Mortgage | £ |
| Bursary or Higher Education Grant | £ | Food | £ |
| Supplementary Grants e.g. Scholarship | £ | Gas and/or Electricity | £ |
| Parental Contribution (if appropriate) | £ | Telephone/Mobile Phone | £ |
| Own Salary/Wages | £ | Clothing & Toiletries | £ |
| Partner/Spouse’s Salary/Income | £ | Insurance Payments | £ |
| Housing Benefit | £ | Council Tax | £ |
| Child Support Payments | £ | Child Support Payments | £ |
| State Benefits (please specify) for you or your spouse/partner | £ | Formal Childcare Costs | £ |
| Rent Income from Lodger or Tenant | £ | Books/Course Equipment | £ |
| Pension Income | £ | Social Costs (include membership fees) | £ |
| *Other Income (please specify)* | *£* | Travel to University | £ |
| *£* | Debt Repayments   * Credit Cards * Storecards * Bank Loans * Other Loans | £ |
| *£* | £ |
| *£* | £ |
| *£* | *£* |
| *£* | Monthly Course Fees | *£* |
| *£* | *Other costs (please specify)* | *£* |
| *£* | *£* |
| ***Total MONTHLY Income*** | ***£*** | ***Total MONTHLY Expenditure*** | ***£*** |

# Personal Statement

It is expected that an Ian Kay Scholar would possess the following characteristics and qualities: integrity, ambition and drive, flexibility and adaptability, creativity and innovation, a commitment to improvement, and to be internationally minded. Please use the box below to show that you possess these qualities and your plans for how you hope to use the information you learn on your course to develop your career. (maximum 500 words)

# Additional Financial Statement

In considering applications, emphasis will be placed on the applicant’s current financial circumstances. This statement is very important as we will also take into account any other personal or family circumstances which might affect your ability to start or continue on your course – such as responsibility for the care of dependants, and/or other personal circumstances which might affect your studies. Please use the box below to provide these details. (maximum 500 words)

**Supporting Statement**

You **must** provide a supporting academic statement or reference from your most recent educational institution or, if you are a current Edinburgh Napier Student, from your Personal Development Tutor or Programme Leader. This supporting statement/reference must be submitted with this application.

Please confirm you have included this (original document only) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**STUDENT’S DECLARATION**

I declare that I have read all sections of this application form and agree and understand the following:

* I have a firm offer (conditional or unconditional) to study on a course at Edinburgh Napier University.
* If my application is successful, no payment(s) will be made to me if I withdraw from my course of study or stop attending classes
* You may check or verify information I have provided to: ensure that it is accurate, prevent or detect crime; produce statistics and protect public funds
* I will be required to repay any monies I may receive where I have made a claim that did not contain all relevant information, was fraudulent, or where a payment has been made in error by the University.
* If I am found to have intentionally given misleading or inaccurate information, the University may take other action against me including disciplinary or court proceedings
* I must inform the scholarship administrator of any changes to my circumstances

I declare that the information I have given on this form is correct and complete to the best of my knowledge and belief.

**Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submitting your form**

For applicants from China wishing to study in Scotland, completed application forms, including photocopies of all relevant supporting documents, should be sent to:

**The Director**

**Edinburgh Napier University China Centre**

**Room 2805, Building 3, Wanda Plaza**

**No. 93 Jian Guo Road, Chaoyang District**

**Beijing 100022, People’s Republic of China**

**Appeals**

The decision of the awarding panel is final. Applicants have no right of appeal.