## **Study Agreement for PgCert Teaching and Supporting Learning (TSL) in HE**

*Please ensure this form is signed by all three individuals and submit to Svetlana Vetchkanova,* [*S.Vetchkanova@napier.ac.uk*](mailto:S.Vetchkanova@napier.ac.uk)***prior*** *to submitting your PgCert application online.*

This document is to indicate an agreement between the following parties to support the below named individual in undertaking the PgCert TSL with the Department of Learning and Teaching Enhancement. The programme takes 18 months to complete.

Name of member of staff applying to undertake the PgCert TSL:

*We, the undersigned, recognise the value of this member of staff undertaking the PgCert in Teaching and Supporting Learning, both in terms of their professional development as educators and to the School and University more generally[[1]](#footnote-2). We acknowledge that exploring, examining and evaluating one’s own practice requires a lot of time and commitment. We will, therefore, support them (and their line manager for Deans) in their studies and will ensure that they have time protected to successfully complete the programme*\*.

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| Name of Line Manager: |  |
| Signature of Line Manager: |  |
| Name of Dean of School: |  |
| Signature of Dean of School: |  |

\*In exceptional circumstances which are agreed in advance, the School will give permission for the student to step-off the programme after the first module on the understanding that they will return within one calendar year.

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| Signature of member of staff: |  |
| Date: |  |

For any queries about the programme from Line Managers and Deans, please contact Cameron Graham, Programme Leader, [c.graham@napier.ac.uk](mailto:c.graham@napier.ac.uk) .

1. “*2. Prioritise career and professional development, with a focus on early career academics and professional service colleagues*” – ‘Shaping Our Future’, [ENU Strategy Summary](https://www.napier.ac.uk/~/media/images/about-us/strategy-2020/shapingourfuturef8.pdf?la=en) (2021) [↑](#footnote-ref-2)