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| **ENVIRONMENTAL SUSTAINABILITY STRATEGY GROUP** |
| **Terms of Reference** |  |  |
| **Purpose**: To enhance environmental sustainability within and beyond the University. To ensure the target of net zero carbon, which is embedded within the University Strategy, is met by 2030 at the latest. |
| **Remit**1. To oversee the development and delivery of a new Environmental Sustainability Strategy to meet the net zero carbon target and wider commitments.
2. To identify approaches to measure societal impact (i.e. SDGs, NPF), catalyst activity across and beyond our campus with stakeholders, plus purposeful reporting (e.g. outcome agreements, impact rankings, UN SDG Accord).
3. To advise the University Leadership Team (ULT) as necessary on strategy, plans, policy, decisions and costs relating to all aspects of environmental sustainability throughout the University.
4. To purposefully engage with the entire University community including partners and stakeholders to ensure a collaborative and holistic approach to all actions and priorities including but not limited to:
* Liaising with and updating the University Court on a regular basis.
* Discussing environmental sustainability as an agenda item at School Board meetings.
* Embedding environmental sustainability in the planning round.
* Engagement with University Honorary Graduates and critical friends to seek their input and support.
1. To purposefully engage with the entire University community including partners and stakeholders to ensure a collaborative and holistic approach to all actions and priorities.
2. To ensure the University meets its objective of net zero carbon in our business operations by 2030 at the latest. To influence and support reduction in all carbon impacts including day-to-day commute.
3. To review capital expenditure requests that support path to carbon net zero and endorse projects that align with 2030 strategic goals.
4. To oversee the University’s required and legislative reporting requirements, providing both qualitative and quantitative overview.
5. To provide advice and guidance or appropriate input to research & innovation or learning & teaching forums.
6. To undertake reporting to comply with the Scottish Government Public Bodies Climate Change Duties (PBCCD).
7. Acknowledging there is no actual budget allocated to the ESSG, however a number of budgets held by a number of colleagues in the University will support aspects of environmental sustainability: to support alignment of spending plans and use of resources to contribute towards reducing emissions.
8. To cohesively ensure all expertise and progress is promoted through [www.napier.ac.uk/environment](http://www.napier.ac.uk/environment) and other relevant outlets.

**Constitution**Dean, School of Applied Sciences (Convenor)ESSG Work Stream LeadsDirector of Property & FacilitiesHead of Asset Management (Property & Facilities)Professorial level academic (Deputy Convenor)Environmental Sustainability ManagerExecutive Manager (Strategy)Head of Infrastructure & Operations (Information Services)Procurement ManagerSenior Student Communications Officer HR RepresentativeRepresentative from the Research Innovation & EnterpriseLEAF advisory positionENSA PresidentRepresentative from the Staff Sustainability SocietyRepresentative from the employer union(s)In attendance:PA to School Leadership, School of Applied SciencesAdditional members may be co-opted at the discretion of the Convenor, initially being:Representative from the Development OfficeRepresentative from DLTELay Advisor(s) with relevant expertise to be invited to contribute through direct attendance or contribution to main group or subgroup as appropriate. | **Specific Policy Responsibilities** University Strategy.Environmental Sustainability Policy.Environmental Sustainability Strategy. **Quorum** One-third of the total membership (excluding co-options) which must include the Convenor or Co-Convenor.**Frequency of Meetings**Quarterly. January, April, July, October.**Reporting Line** University Leadership Team (ULT).**Current Workstreams** Four workstreams are in operations:Operations/Net Zero Carbon; Academic; Communication/ Engagement and Societal Impact**Current Working Groups**None to date.**Minutes** Copies of all minutes will be forwarded to the University Leadership Team. The minute will also be placed on the agenda for the Senior Leadership Team (SLT). Minutes and papers will be held electronically by the PA to School Leadership and on the Environmental Sustainability SharePoint site. |

Relevant objectives and commitments in the University Strategy.

**Shaping Our Future: Driving Distinctiveness**

**Sustainable Growth**

*‘…take progressive action to achieve net zero carbon in our operations by 2030. We will also seek to minimise both our wider & legacy carbon footprint & influence sustainable practices within & beyond our campuses’*

**Transformational Actions**

*‘work in partnership to achieve* ***net zero carbon in our operations by 2030*** *at the latest, in line with the City of Edinburgh ambition, while minimising our wider footprint and influencing sustainable practices within and beyond our campuses’*

*and*

*‘Build our cross disciplinary academic themes for research and teaching:* ***Environment& Sustainability****; Health & Wellbeing; Culture & Communities’*

**KPIs**

Measures around sustainability and societal impact:

* Net zero carbon from business emissions working towards 2030
* Ongoing carbon reduction and plans to address legacy carbon
* Positive direction in Impact Rankings (UNSDGs)
* Demonstrable delivery against relevant SNPF and UNSDGs
* Sign SDG accord