## Edinburgh Napier University

## China & Hong Kong Undergraduate Scholarship

**Application Form**

**Contact and Application Details**

 Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Family Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Forenames\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date of birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of Dependent Children \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nationality \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current Country of Residence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Period of Residence in Current Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Marital Status (please circle as appropriate)
 *Single / Married / Living with Partner / Lone Parent*

 Permanent Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Is your accommodation (please circle as appropriate)

 *Parental Home / Privately Rented / Own Home / Other \_\_\_\_\_\_\_\_\_*

 Telephone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#  Details of the Programme that you intend to study at Edinburgh Napier University:

 Title of programme you intend to study at Edinburgh Napier University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Have any of your family previously studied at Edinburgh Napier University?
 (if yes pleased state relationship, course, year of entry to course)

 **Yes** \_\_\_\_\_\_\_\_ **No** \_\_\_\_\_\_\_\_\_\_

 Are you transferring from an Edinburgh Napier University course in China or Hong Kong?

 **Yes** \_\_\_\_\_\_\_\_ **No** \_\_\_\_\_\_\_\_\_\_

 If **Yes,** please answer the following questions:

 What is the name of your current Educational Institution? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 What course are you **currently** studying? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Current Course Start Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current Course End Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Are you joining Edinburgh Napier University in **1st/2nd/3rd/4th** year? (please circle as appropriate)

**Additional Bursary/Grants**

Total award received or expected for the 2020/21 academic £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You must include a photocopy of your award letter/s.

# Current Financial Position

You must include statements for ALL your bank and/or building society accounts during the **last 3 full months** (up to as near as possible the date of this application). Internet printouts are acceptable. A combination of your latest statements and a printout of your most recent transactions (available over the counter and at no cost from most banks) should be sufficient. Please also include the latest statements received for any accounts not used during this period.

Are you currently in employment? Yes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How much money do you have available for the course you are studying? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source of this fund \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approximate Monthly Budget for studying at Edinburgh Napier University**

**Please skip this section and move to the** **Family Details Form (Page 4) if you are a resident of Hong Kong**

|  |  |
| --- | --- |
| **Monthly Income** | **Monthly Expenditure** |
| Career Development Loan (government fund or employment) | £ | Rent or Mortgage | £ |
| Bursary or Higher Education Grant | £ | Food | £ |
| Supplementary Grants e.g. Scholarship | £ | Gas and/or Electricity | £ |
| Parental Contribution (if appropriate) | £ | Telephone/Mobile Phone | £ |
| Own Salary/Wages | £ | Clothing & Toiletries | £ |
| Partner/Spouse’s Salary/Income | £ | Insurance Payments | £ |
| Housing Benefit | £ | Council Tax | £ |
| Child Support Payments | £ | Child Support Payments | £ |
| State Benefits (please specify) for you or your spouse/partner | £ | Formal Childcare Costs | £ |
| Rent Income from Lodger or Tenant | £ | Books/Course Equipment | £ |
| Pension Income | £ | Social Costs (include membership fees) | £ |
| *Other Income (please specify)* | *£* | Travel to University | £ |
| *£* | Debt Repayments* Credit Cards
* Storecards
* Bank Loans
* Other Loans
 | £ |
| *£* | £ |
| *£* | £ |
| *£* | *£* |
| *£* | Monthly Course Fees | *£* |
| *£* | *Other costs (please specify)* | *£* |
| *£* | *£* |
| ***Total MONTHLY Income*** | ***£*** | ***Total MONTHLY Expenditure*** | ***£*** |

**Family Details Form (Applicable to Family Member Living Together With the Applicant)**

**Please skip this section and move to the Personal Statement (page 11) if you are not a resident of Hong Kong**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **A. Personal Details** | **Applicant** | **Father** | **Mother** |  |
| 1) Name in English |  |  |  |  |
| 2) Name in Chinese |  |  |  |  |
| 3) Date of Birth |  |  |  |  |
| 4) I.D. No. |  |  |  |  |
| 5) Marital Status |  |  |  |  |
|  |
| **B. Employment** | **Applicant** | **Father** | **Mother** | **Total** |
| 1) Name of Employer |  |  |  |  |
| 2) Employer's Address |  |  |  |
| 3) Position |  |  |  |
| 4) Basic Monthly Salary | HKD | HKD | HKD | **HKD** |
| 5) Monthly Overtime Payment (Average) | HKD | HKD | HKD | **HKD** |
| 6) Other Monthly Income/ Allowance | HKD | HKD | HKD | **HKD** |
| 7) Bonus per year | HKD | HKD | HKD | **HKD** |
|  |  |  |  |  |
| **C. Other Sources of Income** | **Applicant** | **Father** | **Mother** | **Total** |
| 1) Other Employer’s Name |  |  |  |  |
| 2) Job Nature |  |  |  |
| 3) Monthly Income (Average) | HKD | HKD | HKD | **HKD** |
| 4) Monthly Government Allowance/Subsidy | HKD | HKD | HKD | **HKD** |

|  |  |
| --- | --- |
| **D. Residence Details** | **Applicant / Father / Mother** |
| 1) Residential Address |  |
| Own Property | ‘Home Ownership Scheme’ /'Sandwich Class' Property | Leased Property | Leased Public Housing |
| a) Year of Purchase: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_b) Purchase Price (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_c) Current Market Value (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_d) Outstanding Mortgage Balance (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_e) Purchased in Name of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_f) Monthly Mortgage Instalment (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_g) Monthly Property Management Fee (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | a) Year of Purchase: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_b) Purchase Price (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_c) Current Market Value (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_d) Outstanding Mortgage Balance (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_e) Purchased in Name of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_f) Monthly Mortgage Instalment (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_g) Monthly Property Management Fee (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | f) Monthly Rent (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_g) Monthly Property Management Fee (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | f) Monthly Rent (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_g) Monthly Property Management Fee (HKD):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **E. Other Assets** | **Applicant** | **Father** | **Mother** | **Total** |
| 1. Bank Current Account Balance
 | HKD | HKD | HKD | **HKD** |
| 1. Bank Savings Account Balance
 | HKD | HKD | HKD | **HKD** |
| 1. Bank Time Deposits
 | HKD | HKD | HKD | **HKD** |
| 1. Current Value of Shares/Stock Holding
 | HKD | HKD | HKD | **HKD** |
| 1. Investment in other properties
2. Current Market Value
3. Current Outstanding Mortgage Balance
 | HKDHKD | HKDHKD | HKDHKD | **HKD****HKD** |
| 1. Total Value of Other Assets(E1 + E2 + E3 + E4 + E5a – E5b)
 | HKD | HKD | HKD | **HKD** |
|  |  |  |  |  |
| **F. Financial Position** | **Applicant** | **Father** | **Mother** | **Total** |
| 1) Total Asset Value  (D1c – D1d + E6) | HKD | HKD | HKD | **HKD** |
| 2) Total Monthly Income (B4 + B5 + B6 + C3 + C4  - D1f – D1g) | HKD | HKD | HKD | **HKD** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **G. Personal Details** | **Sibling 1** | **Sibling 2** | **Sibling 3** |  |
| 1) Name in English |  |  |  |  |
| 2) Name in Chinese |  |  |  |  |
| 3) Date of Birth |  |  |  |  |
| 4) I.D. No. |  |  |  |  |
| 5) Marital Status |  |  |  |  |
|  |
| **H. Employment** | **Sibling 1** | **Sibling 2** | **Sibling 3** | **Total** |
| 1) Name of Employer |  |  |  |  |
| 2) Employer's Address |  |  |  |
| 3) Position |  |  |  |
| 4) Basic Monthly Salary | HKD | HKD | HKD | **HKD** |
| 5) Monthly Overtime Payment (Average) | HKD | HKD | HKD | **HKD** |
| 6) Other Monthly Income/ Allowance | HKD | HKD | HKD | **HKD** |
| 7) Bonus per year | HKD | HKD | HKD | **HKD** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **I. Other Sources of Income** | **Sibling 1** | **Sibling 2** | **Sibling 3** | **Total** |
| 1) Other Employer’s Name |  |  |  |  |
| 2) Job Nature |  |  |  |
| 3) Monthly Income (Average) | HKD | HKD | HKD | **HKD** |
| 4) Monthly Government Allowance/Subsidy | HKD | HKD | HKD | **HKD** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **J. Studying** | **Sibling 1** | **Sibling 2** | **Sibling 3** | **Total** |
| 1) School Name |  |  |  |  |
| 2) Grade |  |  |  |
| 3) Monthly School Fees | HKD | HKD | HKD | **HKD** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **K. Total Monthly Income** | **Sibling 1** | **Sibling 2** | **Sibling 3** | **Total** |
| 1) Total Monthly Income  (H4 + H5 + H6 + I3 + I4  – J3) | HKD | HKD | HKD | **HKD** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **L. Other Assets** | **Applicant** | **Father** | **Mother** | **Total** |
| 1. Bank Current Account Balance
 | HKD | HKD | HKD | **HKD** |
| 1. Bank Savings Account Balance
 | HKD | HKD | HKD | **HKD** |
| 1. Bank Time Deposits
 | HKD | HKD | HKD | **HKD** |
| 1. Current Value of Shares/Stock Holding
 | HKD | HKD | HKD | **HKD** |
| 1. Investment in other properties
2. Current Market Value
3. Current Outstanding Mortgage Balance
 | HKDHKD | HKDHKD | HKDHKD | **HKD****HKD** |
| 1. Total Value of Other Assets(L1 + L2 + L3 + EL4 + L5a – L5b)
 | HKD | HKD | HKD | **HKD** |

# Personal Statement

Please write a short personal statement of approximately 500 words explaining why you think you should be awarded a scholarship and what difference this will make to your studies at Edinburgh Napier University. Reference should be made to the following areas:

* Academic background and intellectual interests.
* Financial circumstances.
* Extra-curricular activities, community service and general interests.
* Plans for the future.
* Reasons for wishing to study your chosen course at Edinburgh Napier University.
* Any other reasons you have chosen to apply for this scholarship.

 **Personal Reference Information**

 Name of Referee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address for Communications: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Reference Source (please circle as appropriate)
 *School / Employer / Current University*

**Supporting Document Checklist**

Please ensure you submit the following supporting documents alongside this application form:

* A signed recommendation letter from your school / university / employer (whichever is the most relevant).
* Photocopies of your certificates/academic transcripts for the last three years of your education.
* Photocopies or internet printouts of your bank and/or building society accounts during the last three full months.

**Student’s Declaration**

I declare that I have read all sections of this application form and agree and understand the following:

* If my application is successful, no payment(s) will be made to me if I withdraw from my course of study or stop attending classes
* You may check or verify information I have provided to: ensure that it is accurate, prevent or detect crime; produce statistics and protect public funds
* I will be required to repay any monies I may receive where I have made a claim that did not contain all relevant information, was fraudulent, or where a payment has been made in error by the University.
* If I am found to have intentionally given misleading or inaccurate information, the University may take other action against me including disciplinary or court proceedings
* I must inform the scholarship administrator of any changes to my circumstances

I declare that the information I have given on this form is correct and complete to the best of my knowledge and belief.

**Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Edinburgh Napier University is a data controller under the Data Protection Act 1998 (the Act). The personal data you are asked to provide in this application form will be held securely and processed strictly in accordance with the Act to administer all aspects of your application to the Development Trust. We will also compile anonymised statistics and reports for management purposes and for reporting to the Development Trust Board.

Please indicate your consent to the University’s use of your data for these purposes by ticking this box 

**Failure to tick this box means we will be unable to process your application.**