We are delighted that you have chosen to study at Edinburgh Napier University.

Studying abroad is exciting but it can also be daunting so we have prepared this guide with your needs in mind, answering practical questions about living and studying at Edinburgh Napier.

The Visa and International Support team is here to support your transition to Edinburgh and the University and to provide you with guidance and support during your studies here. Our trained immigration advisors are here to help you with your visa and immigration questions.

If you have any questions, please don’t hesitate to contact us. If you would prefer to speak to us face to face when you arrive, email to make an appointment – you can find details on our website below.

We wish you a safe journey and we look forward to meeting you soon.

Visa and International Support team
www.napier.ac.uk/visas-immigration
internationalsupport@napier.ac.uk
+44 (0)131 455 2272

All information is correct at time of publication (July 2024).
Checklist

Before you arrive

1) Finalise your offer
- Satisfy the conditions of your offer
- Accept your offer
- Pay your £5,500 tuition fee deposit
- Receive your Confirmation of Acceptance of Studies (CAS) (if required)

2) Get your visa
- Make sure you have a valid passport
- Apply for your visa
- Have medical examinations and vaccinations (if required)
- Check if you are required to show a tuberculosis screening certificate
- Check if you are required to pay the immigration health surcharge when applying for student visa
- If you have applied for a Student visa, do not travel to the UK until your student visa has been approved

3) Find accommodation
- Search and apply for accommodation as soon as possible (University or private)
- Pay your accommodation deposit

4) Arrange your travel
- Arrange travel insurance
- Book your flights/travel

5) Complete your registration
- Read the preparation emails you receive from Edinburgh Napier University. These will start from July 2024 if you have an unconditional offer. Make sure to check your junk mail folders.
- Complete your online registration and set up a fee payment plan if you wish. You can pay your tuition fees in up to six installments
- Enrol for the Password Manager Service
- Complete the Introduction to Computing and Library Services
- Check the start date and induction schedule for your course and the online International Pre-Arrival events schedule

6) Get ready to travel
- Buy currency
- Pack your suitcase
- Pack your essential documents in your hand luggage
- Pack prescription medication
- Provide journey and contact details before you travel to the UK (if required)

In your first few days

1) Arrival
- Plan your journey for when you arrive in Edinburgh
- Collect your accommodation keys
- Tell your family/friends you have arrived safely
- Find out how to get around the city
- Get your passport stamped when you arrive in the UK (if applicable)

2) Immigration
- Collect your Biometric Residence Permit (BRP) (if required)

Email registrationhelpdesk@napier.ac.uk with your stamped Entry Clearance and BRP card (if required)

If you are a Visit visa holder, please email a copy of your flight ticket or boarding pass. If you have an electronic Student visa, please provide a share code and a copy of your boarding pass or flight ticket

3) Get settled in
- Take part in our online International Student Welcome
- Get familiar with the transport system to get to Campus

In your first week

1) Finance
- Arrange payment of your tuition fees
- Pay for your University accommodation fees
- Open a bank account

2) Get started at the University
- Take part in Welcome Week
- Attend your school academic induction

Find out about student support in the University

3) Practicalities
- Find out about emergency services
- Register for healthcare
- Arrange contents insurance
- Get a TV licence (if applicable)
- Buy a local mobile/UK SIM card
- Find out about food shops
Before you arrive

Get your visa

Visit our visas and immigration website for more information.
www.napier.ac.uk/visas-immigration

Find out if you need a visa
A visa (or entry clearance) gives you permission to enter the United Kingdom (UK).
To check if you need a UK visa, visit the government website.
www.gov.uk/check-uk-visa

Different visa types
Depending on the length of your course and plans for your stay, you may need to apply for the Student Route Visa, or a Standard Visitor visa depending on duration of course. Find out about your options on our website.
www.napier.ac.uk/visas-immigration

Apply for your visa
Visit the visas and immigration section on our website for information and guidance on applying for your visa.
Our dedicated Visa and International Support team are on hand to help you through the process.

Local representatives
Contact one of our local representatives who can help you through the visa application process. A full list of contacts is available on our website.
www.napier.ac.uk/local-representatives

CAS Shield
If you have received a CAS for your student visa, you will have been using CAS Shield to communicate with the University. Please continue to reply to emails from CAS Shield so the University knows your travel arrangements.

Check your visa details
When you receive your visa and Entry Clearance (if applicable), check all the details are correct. This information will be printed on your Biometric Residence Permit (BRP). Check the following details:
- Name
- Date of birth
- Sex
- Working conditions
- That you hold a Student Route visa
- Sponsor licence number: Edinburgh Napier University is MK65M10GB
- Start and end dates

If you spot any errors, get in touch with the Visa and International Support team by emailing visacompliance@napier.ac.uk

Visa and International Support team
www.napier.ac.uk/visas-immigration
internationalsupport@napier.ac.uk
+44 (0) 131 455 2272

Previous visas
We advise you not to enter the United Kingdom (UK) with a Student Route Visa associated with a course you have already completed, even if the visa is still valid. You may be refused entry to the UK, if the Border Force Officer is not satisfied that you have met the immigration rules for entry as a Student Route student. For further advice, please contact the Visa and International Support team.

Entry Clearance
To study a course of six months or more, you will receive a temporary travel visa (Entry Clearance vignette) in your passport. This visa is valid for 90 days, until you collect your Biometric Residence Permit (BRP). See page 12 for more information.
Health and wellbeing

Vaccines
We advise that you be immunised against meningitis (MenACWY vaccine) before beginning your studies. The vaccine is available in the UK to new university entrants up to 25 years of age. Register with a doctor when you arrive and request the vaccination, if you have not done so before you arrive.

We also advise that you are vaccinated for Measles, Mumps and Rubella (MMR).
Find out more about student health and wellbeing on myNapier.
We would also advise having updated COVID-19 vaccinations.

my.napier.ac.uk/wellbeing-support-and-inclusion

Medical check
If you are coming to the UK for more than six months and are a resident in a listed country, you will need a medical certificate from an approved clinic confirming that you are clear of tuberculosis (TB). Visit the UK Government website to find out if you need a medical check. Be sure to carry your medical certificate in your hand luggage when you travel to the UK.

www.gov.uk/tb-test-visa

Immigration health surcharge
Applications for visas that are more than six months long include an ‘immigration health surcharge’, which allows you to access most free health services under the National Health Service (NHS) in the UK. IHS charge now £776.00 per year of visa granted, not the duration of your course. The Student Route visa application forms will calculate the amount you need to pay and will request payment before you can complete the application. You can use the immigration health surcharge tool on the UK government website to check how much you will have to pay before you start the application process.

www.gov.uk/healthcare-immigration-application

See page 12 for more about your Biometric Residence Permit (BRP).
Find your accommodation

Edinburgh has a whole host of different accommodation options available to you. There’s plenty to think about and it’s important you plan ahead, particularly as this may be the first time you’ve lived away from home.

University accommodation
The University has 1500 quiet, safe and comfortable rooms over three sites in and around the city centre and many include private bathrooms.
All three locations have 24-hour security, staff available during office hours and a student ‘Resident Assistant’ who lives on-site. Each location offers central laundry facilities and a TV license at an additional cost.
Rent costs start from £123.69 per week. Visit our website for further information about pricing.

Apply
You can apply for student accommodation online as soon as you have an unconditional offer of study, and have accepted it.

Pay your accommodation deposit
You will be asked to make a £500 advance rent payment when you submit your application form.
Arrange your travel

Arrange travel insurance
Before you travel, you should purchase travel insurance to cover your journey to the UK. Most travel insurance will cover any problems such as delays, emergency medical treatment and lost or stolen luggage. Money Saving Expert is a good resource to get you started.
moneysavingexpert.com

Book your flights or travel
Once you have arranged your fees, visa and accommodation, you will be ready to book your travel to the UK.
Try to arrive before Monday 9 September 2024 so that you can take part in the Welcome Week activities and academic induction.

Last date for arrival
The last date for arrival is Friday 27 September 2024. For information on travelling to Edinburgh, visit our ‘Getting here’ website.
www.napier.ac.uk/getting-here

Arriving via the Republic of Ireland
If you travel to the UK via the Republic of Ireland, you must be aware that there is no immigration control on arrival in the UK, which can cause a problem if you are on a short course and did not apply for a visa before travelling. Find out more on our website.

www.napier.ac.uk/study-with-us/international-students/visas-and-immigration/new-students/entering-the-uk

Earliest arrival
You will have a ‘valid from’ date on your visa and you cannot activate your visa before this date. Your Entry Clearance will be stamped on arrival to the United Kingdom (depending on your nationality). Please also retain your boarding pass if you do not receive an Entry Clearance stamp.

Find out what to pack on page 10.
For transport from the airport, see page 11.
Complete your registration

Once you have accepted an unconditional offer, you will receive a series of emails from the University giving you access to information technology (IT) services and online registration.

Step 1
You will receive a welcome email with details on your induction session. This is your first appointment with your school and explains when and where you need to be on your first day.

A second email will give you more information on the registration process. This email will be sent from July 2024.

Step 2
Create your Edinburgh Napier password by following the link in the third email. This will enable your access to all IT services.

Step 3
The final registration email will give you access to complete the final steps of your registration.
- Complete your online registration
- Enrol for the Password Manager Service
- Complete the Introduction to Computing and Library Services.

What happens next?
The online registration task will advise if you need to upload a copy of your visa and/or contact our Finance team to set up your payment plan. If you are due to enter the UK on a visa, your registration will be complete once you select your payment plan or pay your fees. You must also upload to CAS Shield a copy of your stamped entry clearance and your visa decision letter or BRP card. You will then get full access to module information online (via Moodle) when you have completed the checks. You will also get access to your student email account.

Visit our registration FAQs for more guidance
my.napier.ac.uk/new-students/FAQ/pages/FAQ.aspx
registrationhelpdesk@napier.ac.uk
Get ready to travel

Currency
The currency in the UK is the pound sterling (GBP).

Pack your suitcase
Deciding what to bring with you can be a difficult decision. We suggest:
- Light clothing that you can layer
- Some warmer clothing, for example jumpers
- A warm coat and a lighter coat
- Boots and shoes for wet weather
- Home comforts or mementos
- Prescription medication
- Adapters for electrical items

You do not need to buy everything you need before you leave for the UK, you can buy many essentials once you arrive from local shops. Remember to budget for these items:
- Stationery
- Household items, for example bedding, plates and cutlery
- Additional clothing
- Food

Pack your essential documents
You should carry all your important documents with you in your hand luggage. You will need to bring the following:
- Your passport
- Visa/UK immigration permission
- Small amount of money
- Offer from Edinburgh Napier University
- Confirmation of Acceptance for Studies (CAS) number (if applicable)
- Documents used to support your offer as mentioned in your CAS
- Proof of fees paid (if paid in advance)
- Sponsorship letter (if applicable)
- Evidence of finances (for example bank statements)
- Proof of your UK address
- Your medical/tuberculosis certificate (if applicable)

These documents should be easy to access in case you are asked to show them to a Border Force Officer at passport control. Check with your airline before departure about the size and weight of your hand luggage and what items you can/cannot pack.

Scottish weather!
The climate in Edinburgh is mild. We don't experience extremes in temperature throughout the year. In the summer months (June to August), the average temperature is 15 degrees Celsius (59 Fahrenheit). In winter (December to February) the average temperature is around 4 degrees Celsius (39 Fahrenheit). Factor this in to your packing.

Electrical items
The electrical voltage in the UK is 240volts/50 Hertz. If you are planning to bring electrical items from your home country, you need to make sure you will be able to use them safely on that voltage or use an adapter.

Visit our section on shopping on page 14.
**In your first few days**

**Arrival**

**Arrive at Edinburgh International Airport**
Edinburgh International Airport is open seven days a week and receives regular flights from international destinations and other UK airports. It is about 12 kilometres from the city centre and the 30-minute journey can be easily made using the frequent airport bus or tram services, or by taxi. You’ll find lots more information on the airport website. [edinburghairport.com/transport-links](http://edinburghairport.com/transport-links)

**Get your passport stamped**
Before leaving immigration control, check that the Border Force Officer has put a date stamp in your passport (if you had an entry clearance). If you do not receive a date stamp, please keep evidence of your travel (flight ticket or boarding pass).

**Arrive by bus or rail**
The rail and bus stations are located in the city centre. You can easily get to your accommodation from these by bus, tram or taxi.

**Accommodation**
The Student Accommodation team are looking forward to welcoming you at your hall of residence, if staying at University accommodation.

**Arrival**

**Tell your family/friends you have arrived**
Your family and friends will want to know that you have arrived safe and well. Call them as soon as you can! There are public payphones located in the arrivals hall at Edinburgh Airport.

**Find out how to get around the city**
Edinburgh is a compact city and getting around is easy. All our campuses and student accommodation are well connected by public transport or you may find that you prefer to walk or cycle.

**Trams**
Edinburgh Trams run frequently between the city centre and the airport, and past our Sighthill campus. The trams work in partnership with Lothian Buses so your ticket will serve both trams and Lothian Buses. [edinburghtrams.com](http://edinburghtrams.com)

**Trains**
The main train stations are Edinburgh Waverley and Haymarket. From these, you can travel across the rest of the UK and on to Europe. [networkrail.co.uk](http://networkrail.co.uk)

**Walking and cycling**
Edinburgh has an extensive network of walking and cycle paths. All three campuses are easily accessible from them. Walking or cycling is a very affordable and environmentally friendly way to travel around the city. The University has secure cycle lockers on all campuses that you can access with your student card. [edinburgh.gov.uk/info/20087/cycling_and_walking](http://edinburgh.gov.uk/info/20087/cycling_and_walking)

**Driving**
If you choose to drive in the UK, you must hold a valid licence. If you hold a licence in your home country, you can check online if it is accepted here. [www.gov.uk/driving-nongb-licence](http://www.gov.uk/driving-nongb-licence)

Any car you drive must be properly registered, taxed and insured. There are also strict laws against drinking alcohol and driving, speeding and not wearing a seatbelt. [www.gov.uk/browse/driving](http://www.gov.uk/browse/driving)

**Take a look at our map on page 16.**
Immigration

Collect your Biometric Residence Permit (BRP)
If you make your visa application overseas, you will receive a 90-day entry clearance visa in your passport.

When you receive your student visa application decision, there will be further information contained in the letter advising you where you need to collect your BRP on your arrival to the UK. Your BRP will show the full duration of your studies.

Get settled in

International Student Pre-Arrival
Visa and International Support are hosting events for all new international students. Here you will have the opportunity to learn more about Edinburgh Napier University, meet fellow international students and take the first steps to embracing your university experience in Edinburgh. Our team will also explain the registration process and Student Route visa.

These events will run online – please feel free to join all sessions and use the chat function to not only ask questions but also, chat to your fellow students.

Information on timing and how to access these online events will be provided closer to the time.

Multi-faith Chaplaincy
The Chaplaincy service is for Edinburgh Napier students and colleagues from all faiths and from none, and provides a listening service designed to offer support and a sense of community. We also work in close partnership with Friends International – a Christian-based charity that works to build community amongst international students from all faiths.

my.napier.ac.uk/wellbeing-support-and-inclusion/multi-faith-chaplaincy
Finance

Arrange payment of your tuition fees
You can pay your tuition fees in full or in two, three or six instalments. If your fees are being paid by a sponsor, you will be asked to provide evidence at registration.

www.napier.ac.uk/internationalfees

Pay for your University accommodation fees
You will be asked to pay a £500 advance rent payment if you are staying in University accommodation.

You should set up a payment plan for your rent payments within five days of receiving your reservation email. Pay in full to receive a 2% discount, or set up monthly card payments. Please note: this discount excludes first trimester students.

www.napier.ac.uk/study-with-us/accommodation/accommodation-faqs

Open a bank account
If you are studying for more than one semester, you can open a bank account. For shorter visits, you will need to find a bank that will accept you.

Money Saving Expert is a good resource to help compare the different types of account available to you as a student.

moneysavingexpert.com

Learn about the different banks and accounts and decide which suits you best. Staff in the local banks can also help find the right account for you.

Get started at the University

Get your student identity card
Your student identity (ID) card provides photographic proof of your identity as a current registered student at Edinburgh Napier University. It includes your student number, your photo and the end date of your course.

As part of the online registration process, you will be asked to upload a photo of yourself. Once you are fully registered, your ID card will be posted to your term-time address so make sure you update your address when you arrive.

Attend your school academic induction
This is your first appointment with your school and explains when and where you need to be on your first day. You will meet your programme leader and fellow students.

You will get the timetable for your classes at your induction.

Attend Welcome Week events
This will be an opportunity to welcome those of you who are new to our community and to get involved in activities. We’ll help you find all the services and information you need to succeed, from student wellbeing and inclusion, to careers and academic skills.

Welcome Week will just be the start of a programme of engaging activities we are planning. We have a dedicated team looking at a range of on-campus and virtual events to make sure you enjoy the great student experience that you would expect – both academic and social – and that we are committed to delivering.

napierstudents.com

Your induction and welcome week timetable can be found here: my.napier.ac.uk/new-students

Find out about student support in the University
We are here to support you throughout your studies. Visit our help and support section on page 15 to find out who to contact if you need to.
Practicalities

Register for healthcare
All students on full-time courses in Scotland are eligible for National Health Service (NHS) treatment.

Register with a doctor soon after your arrival in case you need medical advice or treatment whilst you are here. You can find your nearest doctor or GP (General Practitioner) on the NHS website. Remember to ask about your meningitis vaccine if you haven’t already had it before travelling (see page 7).

How to register
Bring with you:
- Your student ID card
- Proof of identity (passport)
- Proof of address
- Your visa (if applicable)

Arrange contents insurance
If you are staying in University accommodation, you will have contents insurance included. If you are staying in private accommodation, you will have to arrange this yourself.

Price comparison websites, such as moneysupermarket.com or comparethemarket.com, will help you find the best package for you.

Arrange council tax exemption
Council tax is set by local councils to pay for local services. As a full-time student, you will most likely be exempt but you will need to confirm your details with the council. Visit myNapier for more information.

Get a TV licence
You need a television (TV) licence to watch or record live TV programmes on any channel, as well as to download or watch BBC programmes on the BBC iPlayer. This also applies if you live in University accommodation.

Find out about emergency services
Call 999 in an emergency.
You will be connected to the police, ambulance, fire and coastguard services. Call this number if there is a danger to your own or others’ lives or if there is a crime being committed.

Dial 111 if you have an urgent medical problem and you’re not sure what to do.
For non-emergency minor crimes, you can call 101 to receive help.

Buy a local mobile phone

<table>
<thead>
<tr>
<th>Contract</th>
<th>A fixed monthly cost to include phone calls, texts and internet access. Contracts usually last between 12–24 months.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay-as-you-go</td>
<td>Pre-pay for phone calls and texts by buying credit. There is no contract so it can be a better option if you will be in the UK for less than a year.</td>
</tr>
</tbody>
</table>

Price comparison websites, such as moneysupermarket.com or comparethemarket.com, or phone shops on the high street, can help you find the best deal.

Find out about food shops
You can buy food from supermarkets and local shops. The main supermarkets in the UK include Tesco, ASDA, Sainsbury’s, Morrisons, Lidl and Aldi. You can check products and prices on their websites. There are many smaller shops that sell food from the local area or from around the world. You may be able to find foods and produce from your country or that you are familiar with.
Help and support

We are here to support you to achieve your goals

Academic Skills
academicskills@napier.ac.uk
my.napier.ac.uk/your-studies/improve-your-academic-and-study-skills

Accommodation
accommodation@napier.ac.uk
+44 (0)131 455 3482
www.napier.ac.uk/accommodation

Counselling and Mental Wellbeing
counselling@napier.ac.uk
mentalhealthadviser@napier.ac.uk
+44 (0)131 455 2459
my.napier.ac.uk/wellbeing-support-and-inclusion/counselling-and-mental-wellbeing

Disability Inclusion
disabilityinclusion@napier.ac.uk
my.napier.ac.uk/wellbeing-support-and-inclusion/disability-inclusion

Student Futures
myfuture@napier.ac.uk
my.napier.ac.uk/new-students/support-and-advice

Edinburgh Napier Students’ Association (ENSA)
Services, sports and societies, volunteering and advice for students.
napierstudents.com

International team
Your local country experts are here to help you prepare to study at Edinburgh Napier.

Campus Receptions
Your first point of contact for information, advice and support on our campuses.
reception@napier.ac.uk
+44 (0)131 455 2929
my.napier.ac.uk/life-on-campus/campus-receptions

Visa and International Support
Provide specialist immigration advice, welcome and orientation support specific to your needs. Here to ensure you have a smooth transition into Edinburgh Napier and continued support throughout your studies.

www.napier.ac.uk/visas-immigration
internationalsupport@napier.ac.uk
+44 (0)131 455 2272
Getting around our campuses and city

Bus services will take you between our campuses and all across the city for a flat fare. Full time students are eligible for a Student Ridacard, making travel even cheaper. lothianbuses.com

There is an extensive network of cycle paths to our campuses and each campus offers secure bicycle storage. edinburgh.gov.uk/cycling-walking

The tram is a great way to get across the city and runs through the centre of town, past our Sighthill campus and out to the airport. You can use your Student Ridacard, too. edinburghtrams.com

The airport is situated west of the city centre and offers flights to more than 150 destinations across four continents. edinburghairport.com

Waverley and Haymarket train stations offer access to the whole of the UK and on to Europe. networkrail.co.uk

Edinburgh is perfectly located for exploring Scotland, the UK and Europe. You can be in the Highlands in around 3 hours, and it’s only 4 ½ hours to London by train. Or hop on a plane and be in one of Europe’s beautiful cities in two or three hours.