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| **ENVIRONMENTAL SUSTAINABILITY STRATEGY BOARD OF GOVERNANCE**  |
| **Terms of Reference** |  |  |
| **Purpose**: To enhance environmental sustainability within and beyond the University. To ensure the target of net zero carbon, which is embedded within the University Strategy, is met by 2030 at the latest. |
| **Remit**1. To oversee the development and delivery of the Environmental Sustainability Strategy to meet the net zero carbon target and wider commitments.
2. To identify approaches to measure societal impact (i.e. UNSDGs, NPF), catalyst activity across and beyond our campus with stakeholders, plus purposeful reporting (e.g. outcome agreements, impact rankings, SDG Accord).
3. To advise the University Leadership Team (ULT) as necessary on strategy, plans, policy, decisions and costs relating to all aspects of environmental sustainability throughout the University.
4. To purposefully engage with the entire University community including partners and stakeholders to ensure a collaborative and holistic approach to all actions and priorities including but not limited to:
* Liaising with and updating the University Court on a regular basis.
* Discussing environmental sustainability as an agenda item at School Board meetings.
* Embedding environmental sustainability in the planning round.
* Engagement with University Honorary Graduates and critical friends to seek their input and support.
1. To ensure the University meets its objective of net zero carbon in our business operations in line with the strategy. To influence and support reduction in all carbon impacts including day-to-day commute.
2. To review capital expenditure requests that support path to carbon net zero and endorse projects that align with 2030 strategic goals.
3. To oversee the University’s required and legislative reporting requirements, providing both qualitative and quantitative overview.
4. Provide regular reports as required to demonstrate progress against university annual plan priorities.
5. Monitor and assess risk in terms of the delivery of strategy milestones, identifying mitigation where possible to report into the annual university plan.
6. To provide advice and guidance or appropriate input to research & innovation or learning & teaching forums.
7. To undertake reporting to comply with the Scottish Government Public Bodies Climate Change Duties (PBCCD).
8. Acknowledging there is no actual budget allocated to the ESSG, however a number of budgets held by a number of colleagues in the University will support aspects of environmental sustainability: to support alignment of spending plans and use of resources to contribute towards reducing emissions.
9. To cohesively ensure all expertise and progress is promoted through [www.napier.ac.uk/environment](http://www.napier.ac.uk/environment) and other relevant outlets.

**Constitution**Dean, School of Applied Sciences (Convenor)Director of Finance and OperationsDirector of Property & Facilities Head of Infrastructure & Operations (Information Services)Head of Strategic ProcurementHead of Asset Management (Property & Facilities) Senior Student Communications Officer HR RepresentativeENSA PresidentRepresentative from the Staff Sustainability SocietyRepresentative from the ENSA sustainability societiesRepresentative from the employer union(s)ESSGBG Work Group Leads:* Environmental Sustainability Manager - Net Zero: Projects, Planning & Audit
* Engagement, Collaboration & Impact - Executive Manager (Strategy) (Deputy Convenor)
* Curriculum & Skills (Sustainability lead, Department, for Learning & Teaching Enhancement
* Research, Innovation & Knowledge Exchange (Head of Research Environment & Services, Research & Innovation)

In attendance:PA to School Leadership, School of Applied SciencesAdditional members may be co-opted at the discretion of the Convenor, initially being:Representative from the Development OfficeRepresentative from Business School Lay Advisor(s) with relevant expertise to be invited to contribute through direct attendance or contribution to main group or subgroup as appropriate. | **Specific Policy Responsibilities** University Strategy.Environmental Sustainability Strategy. **Quorum** One-third of the total membership (excluding co-options) which must include the Convenor or Co-Convenor.**Frequency of Meetings**Quarterly. January, April, July, October.**Reporting Line** University Leadership Team (ULT).**Current Working Groups**Curriculum & Skills;Engagement, Collaboration and Impact;Net Zero: Projects, Planning and Audit;Research, Innovation & Knowledge Exchange**Minutes** Copies of all minutes will be forwarded to the University Leadership Team. The minute will also be placed on the agenda for the Senior Leadership Team (SLT). Minutes and papers will be held electronically by the PA to School Leadership and on the Environmental Sustainability SharePoint site. |

Relevant objectives and commitments in the University Strategy.

**Shaping Our Future: Driving Distinctiveness**

**Sustainable Growth**

*‘…take progressive action to achieve net zero carbon in our operations by 2030. We will also seek to minimise both our wider & legacy carbon footprint & influence sustainable practices within & beyond our campuses’*

**Transformational Actions**

*‘work in partnership to achieve* ***net zero carbon in our operations by 2030*** *at the latest, in line with the City of Edinburgh ambition, while minimising our wider footprint and influencing sustainable practices within and beyond our campuses’*

*and*

*‘Build our cross disciplinary academic themes for research and teaching:* ***Environment& Sustainability****; Health & Wellbeing; Culture & Communities’*

**KPIs**

Measures around sustainability and societal impact:

* Net zero carbon from business emissions working towards 2030
* Ongoing carbon reduction and plans to address legacy carbon
* Positive direction in Impact Rankings (UNSDGs)
* Demonstrable delivery against relevant SNPF and UNSDGs
* Sign SDG accord