SHSC Ethical Review Flowchart

**SHSC Ethical Review Processes.**

Does the project require external review, e.g. NHS REC review?

(i.e. if any of the questions 1-4 are Yes)

Did you answer yes to any of the questions (5-36), but the study does not require external review?

(i.e. questions 1-4 should all be No)

**Complete SHSC Ethics Review checklist**, did you answer Yes to any questions? If No submit completed checklist to SHSC ethics.

**SHSC Ethics review**

Complete SHSC ethics application forms.

If including participants from more than one school complete the **Across University Ethics Application**.

Does the project include NHS patients, staff, accessing NHS or take place in NHS premises?

**NHS REC Review**

Please send checklist and IRAS PDF with supporting documents, including protocol to SHSC ethics for sponsorship review **prior to submission to NHS REC.**

A study wanting to recruit NHS staff or use NHS premises please contact **NHS R&D** office to check if classed as research. If research follow NHS REC approvals pathway and send IRAS PDF to SHSC ethics for risk assessment.

If study classed as non-research please send protocol and checklist to SHSC committee for review. If classed as service evaluation or audit in NHS it is likely to require full review from SHSC ethics with relevant permissions included (i.e. from the NHS board’s Quality Improvement Team)

**External and Overseas applications** should include application, ethics review letter and supporting documents from host university, health board or government.

**Amendments** to approved projects must be submitted using appropriate form and updated ethics application (including version) and supporting documents, including ethics approvals letter. Please use unique SHSC ethics reference in all correspondence

**Email completed applications to ethics.shsc@napier.ac.uk**